

Case Conference

A case conference is where the GP designates time for conferencing with other allied health providers (AHPs) to ensure that their patient's chronic and multidisciplinary care needs are met through a planned and coordinated approach. It can be conducted face-to-face, via the telephone or by videoconference link.

Eligibility

- Chronic condition >6 months, terminal or have multiple health problems
- Can be undertaken for patients in the community, for patients being discharged into the community from hospital and for people living in residential aged care facilities.

Item Numbers

There are six case conferencing item numbers based on the duration of the service and on whether the GP is organising and coordinating or participating in the case conference.

Descriptor	Item No.	Criteria	Fee
Organise and coordinate a GP Case Conference	735	15-20 minutes	\$65.40
Organise and coordinate a GP Case Conference	739	20-40 minutes	\$112.10
Organise and coordinate a GP Case Conference	743	>40 minutes	\$186.85
Participate in a GP Case Conference	747	15-20 minutes	\$48.10
Participate in a GP Case Conference	750	20-40 minutes	\$82.40
Participate in a GP Case Conference	758	>40 minutes	\$137.35

Must Do

- Obtain the consent of the patient
- Identify at least 2 AHP that can meet the health needs of the patient
- Arrange a suitable face-to-face appointment time, or if necessary a telephone or videoconference link (practice nurse can do this for the nominated AHP)
- Organise the most suitable place for the case conference to occur
- Notify the patient of the arrangements and who will be participating in the conference (patient does not need to be present)
- Record the details of the teleconference and all matters discussed and place a copy of the record in the patient's medical record
- Offer the patient a summary of the conference and discuss the outcomes with the patient
- Claim the correct MBS item for organising and co-ordinating or participating in conference

Eligibility

- Chronic/terminal condition - present at least 6 months

Organise Case Conference

- Patient's GP to organise case conference by phone or send letter via recall system to patient
- Discuss, obtain & record patient consent
- Diagnose and identify patients health needs and goals
- Identify other health professionals for case conference
- Involve patient and/or carer in case conference where possible
- Organise time for case conference by telephone, face-to-face, video link or teleconference with other health professionals (ph: 1800 011 080 or Intercall conferencing 1800 505 075)

Conduct Case Conference

- Confirm patient consent
- Ensure there are two other health professionals for case conference
- Outline purpose and goals of case conference
- Invite participants to contribute additional information
- Identify care needs and management and outcomes to be achieved
- Schedule date to review achievement/goals reached

Claim MBS Item

- Record date, time and place of case conference and details of participants in template (provided)
- Write detailed summary of case conference
- Arrange patient to sign copy of case conference
- Send copy to patient and each health provider in case conference
- Schedule a review – up to 5 times per year
- Finalise MBS claim – items 735, 739, 743, 747, 750, 758